



**Clean Water Consortium Meeting
February 4, 2025
Port of Morrow, Sand Hollow Room
Boardman, Oregon**

Roll Call In Person

Morrow County

David Sykes
Matthew Jensen
Tamra Mabbott
Valerie Ballard
Kevin Ince
Robin Canaday
Jeff Wenholz

Port of Morrow

Lisa Mittelsdorf
Mark Patton
Kelly Doherty

Other Entities

Debbie Radie, Boardman Foods
Niel Ferguson, Three Mile Canyon Farms
Tori Griggs, Boardman Chamber of Commerce
Justin Green, Water For Eastern Oregon
Aaron Palmquist, City of Irrigon
Brandon Hammond, City of Boardman

Roll Call via Zoom

Gus Peterson

Joel Peterson

Andrea Di Salvo, Heppner Gazette-Times
Nick Ducote, Ducote Consulting, Grant Writer
Antonio Sierra, Oregon Public Broadcasting
Courtney Crowell, Governor's Office
Mike Lees, Anderson Perry & Associates
Nella Parks, Oregon Rural Action
Ronan Igloria, GSI Water Solutions

Call to Order 1:05 p.m.

Election of Officers

Lisa Mittelsdorf motioned to elect David Sykes as Consortium Chair. Kelly Doherty seconded. Unanimous approval and motion carried.

Tamra Mabbott motioned to elect Kelly Doherty as Vice-Chair. Ms. Mabbott then asked for clarification if Vice-Chair is also secretary. Discussion occurred. Ms. Mittelsdorf seconded. Unanimous approval and motion carried.

Mr. Sykes clarified that Valerie Ballard will set up meetings and record minutes, but an elected secretary is still needed. He then motioned to elect Tamra Mabbott as Secretary. Ms. Doherty seconded the motion. Vote: unanimous approval and motion carried.

Appointment of Managing Director

Ms. Mabbott motioned to appoint Matthew Jensen as Managing Director and authorize Consortium Chair to sign the Managing Director Agreement. Ms. Doherty seconded the motion. Unanimous approval and motion carried.

Name Consortium Legal Counsel

Ms. Mittelsdorf motioned to instruct Consortium Chair to sign the Engagement for Legal Services hiring Eileen G. Eakins of LGL Northwest Local Government Legal Advisors, LLC as Legal Counsel. Ms. Doherty seconded. Vote: Unanimous approval and motion carried.

Naming Fiscal Agent

Ms. Mabbott motioned to appoint Morrow County as Fiscal Agent and authorizing the Managing Director to have legal counsel draw up an agreement, authorizing Consortium Chair to sign and deliver the agreement to Morrow County for signature. Ms. Mittelsdorf seconded.

Ms. Doherty asked for clarification on fiscal duties. Mr. Jensen explained that Morrow County will hold the money for the Consortium and will only take action with direction from the Consortium. Vote: Unanimous approval, motion carried.

Set Spending Limit for Managing Director

Bylaws will be presented at the next meeting and will include the spending limit determined at today's meeting.

Mr. Sykes motioned to set the Managing Director's spending limit to \$150,000, matching Mr. Jensen's limit as Morrow County Administrator. Motion died for lack of second.

Hiring a grant writer will be one of the first expenditures and Mr. Jensen estimated that a lower spending limit would suffice.

Ms. Mittelsdorf motioned to set the spending limit of the Managing Director to \$25,000. Ms. Doherty seconded. Vote: Unanimous approval and motion carried.

Naming Advisory Members

The Advisory group will be non-voting and comprised of up to five members. Mr. Jensen asked the Consortium to consider having representatives from City of Boardman and City of Irrigon.

Ms. Mittelsdorf motioned to appoint one representative from the City of Boardman and one representative from City of Irrigon. Ms. Mabbott seconded the motion. Ms. Mabbott added that the cities could choose who serves in those roles. Vote: Unanimous approval and motion carried.

Discussion followed and Ms. Doherty asked to include community members in the advisory board.

Mr. Sykes motioned to add a representative from H2OEO to the advisory board. Ms. Mittelsdorf seconded. Vote: Unanimous approval and motion carried.

Board members will recommend the final two members of the advisory group at the next meeting.

Ms. Mittelsdorf motioned to ask cities of Boardman and Irrigon to provide three names each for selection of the last two advisory positions. Mr. Sykes seconded.

Discussion followed around the emphasis of advisory members coming from outside of city limits where residents are affected by water conditions.

Vote: Unanimous approval and motion carried.

Good of the Order

Ms. Mittelsdorf spoke with the Department of Revenue and raised the question as to whether or not the Intergovernmental Agreement establishing the Clean Water Consortium required a formal budget process. Mr. Ince cited Oregon Revised Statute (ORS) 190 explaining the Consortium is

exempt, but Ms. Mittelsdorf said there are conflicting statutes in ORS 190. Mr. Ince will research further after Ms. Mittelsdorf has a follow up conversation with the Department of Revenue.

Additional discussions revolved around seeking out additional funding, identifying future projects, and increasing community engagement.

The next meeting will be to discuss Congressionally Directed Spending and is scheduled for 4:00 p.m., February 14 and will be held online and hosted through Zoom.

Adjourn 2:43 p.m.