



Morrow County Clean Water Consortium Meeting Minutes
July 8, 2025
Port of Morrow Riverfront Center
Boardman, Oregon

Consortium Members Present

Kelly Doherty
Tamra Mabbott
Lisa Mittelsdorf
David Sykes
Kevin Ince
Valerie Ballard

Others Present

Aaron Palmquist
Ana Maria Rodriguez
Isabel Gonzales
Barbara Phillips
Brandon Hammond

Present Via Zoom

Matthew Jensen

Others Present Via Zoom

Mike Lees
Griffin Beach
Kaleb Lay
Neil Ferguson

Call to Order

6:10 p.m.

Minutes: June 10, 2025

One error was found in the minutes from June 10. Keith White was mistakenly named Keith Williams.

Lisa Mittelsdorf motioned to approve the minutes of June 10, 2025, with the correction noted. Kelly Doherty seconded. Vote: Unanimous approval.

Business Items

Consideration of Procurement Policy

Matthew Jensen, Consortium Manager

In the last meeting, it was decided that Morrow County, Port of Morrow, and City of Irrigon would provide their procurement policies to Consortium Manager, Matthew Jensen, to develop a procurement policy for the Consortium.

The proposed policy, based of the Port of Morrow's policy, states small purchases under \$25,000 will not require competitive bidding, purchases between \$25,000-\$250,000 will require informal quotes, and purchases exceeding \$250,000 will require formal Invitations to Bid/Requests for Proposals.

Tamra Mabbott motioned to approve the Port of Morrow model and have the Consortium manager bring back the final version. Lisa Mittelsdorf seconded. Vote: Unanimous approval.

Contract for Consulting Engineer – GSI Water Solutions

The draft contract for engineering consulting services with GSI Water Solutions has been approved by Consortium counsel and is being finalized with GSI. The contract is for one year and not to exceed \$100,000.

With approval, no substantial changes will be made to the contract, and legal counsel, Eileen Eakins, will review the contract before it is finalized. A signature block will be added for legal counsel to approve as to form.

Lisa Mittelsdorf motioned to approve the contract with GSI Water Solutions, authorizing the Chair to sign after legal review. Kelly Doherty seconded. Vote: Unanimous approval.

Contract for Grant Consultant – Ducote Consulting LLC

Ducote Consulting LLC provides consulting services for grant writing and is the contracted grant writer for Morrow County. The proposed contract is for \$25,000 for one year and falls within the procurement model and the final version will be reviewed by legal counsel.

Lisa Mittelsdorf motioned to approve the contract with Ducote Consulting LLC for grant writing services and authorize the Chair to sign the final contract after legal review. Kelly Doherty seconded. Vote: Unanimous approval.

Senate Bill 5531

The Consortium is set to receive \$2.85 million through lottery bond funds to provide connections to municipal water systems. The money won't be available until 2027; however, the Consortium can request reimbursement for pre-spending on engineering for projects.

West Glen Technical Feasibility Study

A County project, the feasibility study had its first community meeting in June with more to follow. Door-to-door outreach is planned to answer questions and produce stronger turn out in meetings.

Congressionally Directed Spending (CDS) Phase 2

CDS phase 2 will focus on water infrastructure improvements and exploring building a new well for City of Irrigon to connect unincorporated residents to municipal water. These funds have been awarded to Morrow County, and the County is working on getting approval to pass the funds on to Irrigon.

Phase 3 is on a list of approved projects and staff will be monitoring Federal updates.

Other Business

There are two scheduled Public Health open houses at the end of July in Boardman and Hermiston to aid public outreach and gather additional data.

Public Comment

No comment

Adjourn

7:33 p.m.