

MORROW COUNTY FAIR BOARD MEETING AGENDA

Wednesday, February 18th 2025 6:30 PM

Bartholomew Building, Upper Conference Room, 110 N Court St, Heppner, OR 97836

See Electronic Meeting Information at bottom of document.

NEXT MEETING: **March 11th, 2026: Don Adams Conference Room, Irrigon Annex,
Irrigon, Or, 97844**

CALL TO ORDER: By: _____ AT _____ PM

MINUTES OF **January 14th, 2026** MEETING: Approved: Y / N By: _____

FAIRBOARD MEMBER(S): Fair Manager: Tylynn Cimmiyotti _____
Keira Klein _____; Shelby Schoenfelder _____; Braxton Adams _____; Brittany Szasz _____;
Joselyn Piper _____; Jaylene Papineau _____; Tiffany Bradley _____;

Other Attendees:

REPORTS:

4-H: Jessica Jones –

Maintenance Report: Tony Clement – Golf Carts, Street Lights.

Administrator Update: Vince Guerrero – Fairgrounds Projects Updates,

New Business:

- **Fair Board Member Expansion:** Building an Associate and Junior Fair Board positions. Introduce “non-voting” board members - Whitney Coffman (Associate FB) and Natalie Piper (Junior FB).
- **Fair Board By-Laws:** Rewriting/Amendment to include Board Expansion: *Jaylene*
- **Public Donations:** QR code, before a certain date, names/dedications will go into the Fair Book
- **Judge Contract Information:** Finalize, budget has been entered I think that we need to plan to increase judge pay next year. Mileage set at .725.
- **Committees:** Fair Board Committees. Details and sign ups.
- **Roller Skating St Pat’s Weekend:** Follow up: *Joselyn/Tiffany*
- **2026-27 Fair Budget Presentation:** Share Numbers/Changes: Questions
- **Scrapie’s Tags:** Are they required for the animals that 4H-ers purchase?
- **Weigh In:** Weigh in for families with multiple animals (Yes or No on Tuesday?)
- **Scholarship:** Follow-Up: Amount has been agreed that the Fair Board would like to set it at \$1000 per year served. Discussion has been started that the Rodeo Board would be in charge of this fund as well, as Fair Manager I would continue to solicit for Sponsorships supporting the Queen and the scholarship.
- **Fair Theme:** Vote, and Finalize Fair Theme for 2026. Vote on the Google Form that we made. Submit ideas you may have on that form as well.
- **St. Patrick’s Day Parade:** Are we interested in entering in the parade? If so let’s brainstorm.

Other Updates:

- Do we want to start a Wilkinson Arena Riding Club again?
- Livestock Growers UPDATE.
- Talk about naming the areas of the building and getting signage to make everything easy to find.
- Shared Google Calendar

ADJOURNMENT: By: _____ AT _____ PM

Zoom Meeting Information:

<https://us02web.zoom.us/j/84162777330?pwd=RCD9uCAyAaRqIUvxHyK1VVVKiyFebqN.1>

Meeting ID: 841 6277 7330

Passcode: 633287

This meeting is open to the public and interested citizens are invited to attend. The meeting location is accessible to people with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made before meeting date.

MORROW COUNTY FAIR BOARD MEETING MINUTES

Wednesday, January 14, 2026, 6:30pm

Don Adams Conference Room, Irrigon Annex, 205 NE Main Ave, Irrigon Oregon, 97844

In Attendance:

Chair: Shelby Schoenfelder

Board Members: Joselyn Piper, Braxton Adams, Tiffany Bradley, Brittany Szasz, Jaylene Papineau, Keira Klein

Fair Manager: Tylynn Cimmiyotti

Assistant County Administrator: Vince Guerrero

Others present: Jessica Jones

CALL TO ORDER: by Shelby Schoenfelder at 6:41 PM

- **4-H Report** - Horse fair is on July 26. Code of conduct letters were sent out, the two involved with the break in have certain boxes to check before being able to show an animal - they need to write apology letters and do community service and apologize to the leaders that were affected. Enrollments will be closed January 15th (we are on track to being bigger than last year). Wants to move dairy goat confirmation to the beef barn on Tuesday to have more space between the dog show, if there aren't bleachers set up by then the show can be pushed to later in the day. Fairgrounds will be reserved March 8th for the bottle calf show. There were a lot of complaints about the main gate between the pigs and steers, being hard to open, maybe add a horseshoe latch gate but make it more secure for when the barn is closed
- **Tony's Report** - none
- **Rodeo Report** - none
- **Vince's Report** - Projects: #1-Fiber Windwave will be running Fiber, will cost \$20,000, we will get Fiber once the bids come back #2-low voltage Both deadlines are April 1st (able to pass) Bids came back super high. The 1.2million leftover might go into new projects or taken by FEMA, bleachers, Mitigation process (could apply for another grant) DLR gave an estimate of \$80,000 for mitigation. The new fan is in ogre but not the exact same as the old, Brittney suggested bringing someone from the dairy to examine airflow, could also bring Nordic Air to look at, Tony talked about doing vents for now.
- **Fairboard Update** - Brittney and Shelby have been reappointed. Whitney Coffman sent a letter of interest. The Fair Board agreed to expand the board for non-voting members in order to train them and let them have better understanding of the board's expectations (will need to change by-law) Board agrees no more than 4 non-voting members. Reshared mission statement and purpose. Went through committee idea list (look through and condense) Tylynn will invite who would like to be a part of the board to the next meeting.
- **Security Update** - Rovers contract: went to legal, then them. Based on if the funds are approved, they may cover parking issues too. Talk of bringing golf cart back again
- **Parking/Traffic** - Bring barn supplies in early so trailers aren't parked in the way. 4-H should manage the parking along with Rovers potentially
- **Saint Patrick's Day** - Working to plan music events and roller skating. A non-profit group is coming in to do a fundraising dinner. The fair could also bring in some vendors. Bring your own roller skates/look into renting skates. Tylynn will figure out space and what's moving. Justin Nelson in to help with waivers. Find some type of bumpers for the walls (haybales). Friday evening and Saturday afternoon after the

parade 3pm then a dinner from 5-6pm. Possibly charge an entry fee. Concessions? 2 hour block for each day.

- **Premium Checks** - Have all been sent out
- **Bleachers** - Can't order until July 1st. Make a handicap area on them, ADA mats, maybe paint the top of the seats or industrial adhesive
- **Go over budget at next meeting + voting**

Meeting adjourned at 8:24

Fair Board Bylaw Member Section Change DRAFT

Article IV Membership, Section 1. Number, Criteria, Appointment and Qualifications.

The Board shall be composed of seven (7) voting members and up to two (4) adult and two **(2) student non-voting associate members**, all of whom shall be appointed by the Morrow County Board of Commissioners.

The non-voting volunteer members shall serve as alternates in the event of an unexpected vacancy among the voting members and shall not possess voting rights except upon formal designation to fill such vacancy in accordance with applicable policy or law.

Each appointee shall demonstrate a bona fide interest in the County Fair and a commitment to its purpose; shall possess the present capacity and potential for leadership in matters pertaining to the Fair; and shall have the ability and willingness to devote sufficient time to the discharge of the duties and responsibilities of Board membership.

Each appointee shall qualify for service upon formal acceptance of the appointment in the manner prescribed by the Morrow County Board of Commissioners.

Article IV Membership, Section 2. Eligibility for Membership

All members shall be current residents of Morrow County and, except for student members, shall be at least sixteen (15-18) years of age, or attending a Morrow County high school.

A Few Notes:

We are discussing this draft, and finalizing our verbiage **tonight**. We must then present it at the next **TWO meetings** before our Bylaws can be changed. Once we have made these changes, we will present them to the BOC. THEN they can be officially adopted.

During this time, I will post publicly that we are accepting letters of interest for these positions. Letters collected during this time will be presented to the Fair Board and then the BOC for support and approval.

If all goes according to planned, the bylaw changes can be presented to the BOC at their May 6, 2026 Meeting. I am not sure if we will be able to present letters at that meeting as well, or if it will have to be the following meeting.

(Potentially have BOC approve bylaw changes at their April 22, 2026 meeting and letters of interest presented at the May 6th, 2026 meeting.)